

CONFIDENTIAL

1 December 1981

MEMORANDUM FOR: Director of Personnel

FROM : Director of Central Intelligence

SUBJECT : QSI for [REDACTED]

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This week [REDACTED] will complete his assignment as my Special Assistant. He has served in the DCI's office just short of two years. In recognition of his outstanding performance and help to me, I want to present [REDACTED] with a Quality Step Increase. I would appreciate your arranging this and expediting it so that I may present it to [REDACTED] on his last day, Friday, 4 December.

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*William J. Casey*  
William J. Casey

cc: DDO

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